

Agenda

SAFEGUARDING PRACTICES WITHIN CLIENT TRANSPORT TASK & FINISH GROUP

Date: Tuesday 12 January 2010

Time: 1.00 pm

Venue: Mezzanine Room 1, County Hall, Aylesbury

Agenda Item	Time	Page No
1 WELCOME		
2 APOLOGIES OF ABSENCE		
3 DECLARATIONS OF INTEREST		
4 INTRODUCTION TO THE REVIEW The review has been commissioned by the Overview and Scrutiny Commissioning Committee to examine issues of safeguarding of vulnerable adults and children within client transport that has been outsourced to Amey plc from June 2008. The Chairman of the scrutiny task and finish group will summarise the scope of the review. Wendy Mallen - Chairman Task and Finish Group		
5 MANAGEMENT OF THE CLIENT TRANSPORT CONTRACT The Buckinghamshire County Council contract compliance manager will outline to members of the panel how the County Council monitors the contract that was awarded to awarded to Amey to ensure the safeguarding of children and adult users of client transport services. Members will hear detail of the contractual relationship with Amey, governance arrangements, the main requirements of the contract and how it is performance	1.00pm	To Follow



INVESTOR IN PEOPLE



managed with a summary of the main key performance indicators (KPIs).

Helen Halfpenny – Client Transport compliance manager
Buckinghamshire County Council

- 6 VETTING AND BARRING AND CRB CHECKS** **1.45pm** **1 - 6**
The background to new Vetting and Barring Scheme and a briefing on the CRB process will provide the review panel with an overview of the current systems, the changes due to take place from 2010 onwards and the implications for client transportation.
- Chris Daltry - Human Resources Manager Buckinghamshire County Council
- 7 OVERVIEW OF SAFEGUARDING PROCEDURES IN CLIENT TRANSPORT** **2.15** **7 - 12**
Members of the Amey management team will provide the review panel with an overview of how the contract is being delivered. The review panel will hear of the mechanisms that have been put in place by Amey around safeguarding practices. Members will also learn of the current procedures in place for training drivers and passenger assistants. The complaints process will also be discussed, how they are handled and the main areas of focus around safeguarding.
- Jim Waddington Service Director Amey plc
Phil Dyson Amey plc Transport Operations Manager.
Colin Edwards Commercial Manager Amey plc
Gordon McKendry Compliance manager Amey plc
- 8 DATE OF NEXT MEETING**
The next meeting of the review panel will be held on Wednesday 13th January 2010, Aylesbury Town Council, 5 Church Street Aylesbury, HP20 2QP (map attached)
- Morning session 9.30 am to 12.30 pm
Afternoon session 1- 4pm

*For further information please contact: Katy MacDonald on 01296 383604
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Members

Mrs M Baldwin
Mr D Dhillon
Mr C Etholen

Mrs W Mallen (C)
Ms J Puddefoot
Mr D Schofield

Co-opted Members

Mr M Moore, Roman Catholic Church